

**Delivery Notes - Session 2**

|  |  |
| --- | --- |
| **Session** | **Time**  25 minutes |
| **Session Objectives:**   1. To identify personal skills and qualities. 2. Understand why describing your hobbies and interests is important to an employer. 3. To identify work-related activities.   **Learning Outcomes:**  1) Can describe and write three main skills and give an example from own experiences.  2) Can identify relevant hobbies and interests.  2) Can describe current work-related activities. | |
| **Resources**  White Board  Teacher delivery via Power Point  CV template  **Assessment/Pupil progress**  Verbal feedback, response to Q&A, written tasks  **Take-Home Task**  Completion of CV | |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Time** | **Activity** | **Purpose** |
| **INTRODUCTION** | 0-1 mins  2-3 mins  4-6 mins  6-10  mins | **Slides 1/2/3**  Welcome the students and introduce the session. Explain that this session will focus on the skills and work experience sections of their CV.  Give out CV template to class.  **Slide 4**  Hands up if - ask students to identify some relevant experiences for their CV  **Slide 5**  Show top skills slide. Ask students to map their experiences against these skills.  **Slide 6**  Ask students to complete the skills and personal qualities section of their CV | To reinforce those skills and experiences that will create a good CV  Identify extra-curricular activities and personal interests  Map experience and skills  To demonstrate how everyday experiences reveal transferable skills |
| **DEVELOPMENT/CONCLUSION** | 10-12 mins  12-17  18-23  24-25 | **Slide 7**  Watch video and discuss  **Slide 8**  Brainstorm activity - ask students to identify their own work-related activities  **Slide 9**  Ask students to list and describe their work-related experiences in the employment section of their CV  **Slide 10**  Play agree / disagree game - discuss results  **Slide 11**  Highlight relevant links and ask students to complete their CV’s  [**Please complete the teacher feedback form here**](https://forms.office.com/Pages/ResponsePage.aspx?id=Ij1-N6FOLUKwrY_MiUBrnmTcUk7oxAZLhPrP96gyYK1URVA2TDRLUFgxT1ZaUzBQVlhMRE1UM1haWSQlQCN0PWcu&wdLOR=c8366ACF7-E5A3-4E1F-AE9D-E8CF213B10F7) | To understand how to include relevant hobbies and interests in a CV  To identify unique work-related experiences.  To complete work employment section of CV  To consolidate CV knowledge |